

Section: GBEF

**CELL PHONE USE BY STAFF**

The use of cell phones is prohibited during school hours except during lunch and preparatory periods. This policy does not apply to administrators, **custodians**, clerical staff or administrative communications. This policy includes use during faculty, department and other school related meetings. Violations of this policy will result in appropriate action being taken by administration.

Approved by the School Committee:  
August 2003