

### **Identification Badges**

The Saugus School Committee is committed to maintaining safe and secure schools. Its ability to identify individuals within our schools is critical towards establishing that safety. Hence, the Committee has mandated that all students, parents, and staff wear identification badges upon entering any Saugus Public School facility. The following requirements apply:

- All staff, PK-12, will wear identification badges in school facilities and on school grounds during the work day that include their picture, name, title, and bar code.
- All volunteers, contracted employees, guests, and parents will wear a VISITORS identification badge while in school facilities.
- Students in grades 6-12 will be required to wear identification badges in school facilities that include their picture, name, and bar code.
- Identification badges must be worn so that they are visible at all times.

Identifications will be provided annually by the Committee for all students, parents, and staff that apply. Any student or staff member that has their identification badge stolen or lost must report such incident to the principal and replace their badge at the current cost of duplication.

Saugus School Committee Policy  
Approved: 01/14/10

SC First Reading 12/10/09